

EMPLOYMENT APPLICATION FORM

Please also include your CV with your application form

# CONFIDENTIAL

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| **POST APPLYING FOR:** |
| **PERSONAL DETAILS:** |
| Surname: Initials:Telephone: Home:  Work:  | Address:  Post Code: Email address:  |
| **EDUCATION AND TRAINING** (Please include all education and training undertaken) |
| School/College/Other | Qualification | Grade | Year |
| **MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS** | Year |
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| **EMPLOYMENT HISTORY** |
| Present Employment  |
| Name and Address of Present Employer: | Job Title: Date Commenced: Present Salary: Period of Notice Required:  |
| Duties:  Reason for wishing to leave: |
| **PREVIOUS EMPLOYMENT:** From most recent post |
| DatesFrom - To | Employer | Job Title/Duties | Salary | Reason forleaving  |
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| **EXPERIENCE AND ACHIEVEMENTS** |
| Please explain how you would relate your education, training and experience (including that not related toemployment) to the requirements of the post for which you are applying. |
| **LEISURE INTERESTS** |
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| **REFERENCES:** |
| Please give the names, addresses, telephone numbersand status of three referees who are willing and able togive an opinion on your abilities and academic/professional experience. One referee should be your present or past employer. | 1.Email address:- |
| 2.Email address:- | 3.Email address:- |
| If your present employer is not quoted please state reason why.If an offer is made and accepted we reserve the right to contact your present employer. |
| **ADDITIONAL INFORMATION:** |
| Where did you learn of this vacancy?Please supply details of any Criminal convictions as defined under the Rehabilitation of Offenders Act 1974. Having a criminal record will not necessary bar you from working with ALC. |
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| **DECLARATION**I hereby declare that the information contained in this form is to the best of my knowledge correct.  Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Thank you for completing the form. Please return it, along with the equal opportunities monitoring form to:Deon Rewbury, ManagerAutism Life Centres CICAt Dan Murphy Day CentreBrithweunydd Road Trealaw TonypandyRCTCF40 2UD Tel: 01443 719810 / 719815Email: deon@autismlifecentres.co.ukDeadline for applications is Monday 7th January 2019 |